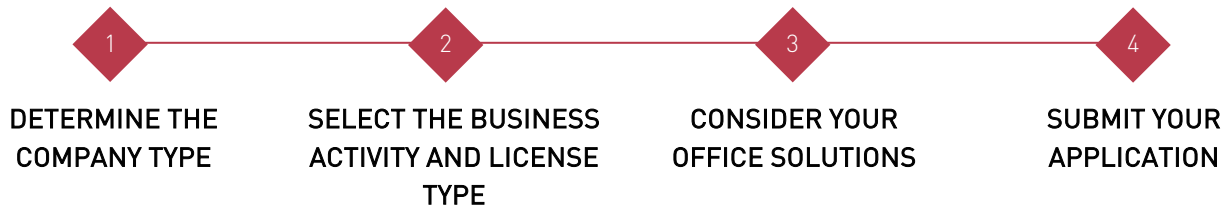




How To Set Up a UAE Branch

A UAE Branch registration allows companies with a valid UAE license to establish a branch in the DWTC Authority. The company must appoint at least one manager and may have up to five directors.



Required Documents for Application Submission:

1. **Online Application:** Accessible through the [eServices Portal](#). This includes completing the Ultimate Beneficiary Owner (UBO) details section.
2. **Passport Copies:** For the director(s) and manager(s).
3. **For UAE Residents:** Copy of Emirates ID for directors and managers.
4. **No Objection Letter (if applicable):** If the Manager has an existing UAE residence visa, a No Objection Letter is required from the local sponsor. This is not applicable for Golden Visa holders.
5. **Organisation Chart:** Must specify shareholding at all levels to identify the UBO.
6. **Certificate of Incorporation (if applicable):** Must be attested by the parent company's existing authority in the UAE.
7. **Valid License Copy:** Must be attested by the parent company's existing authority in the UAE.
8. **Memorandum and Articles of Association of Parent Company:** Must be attested by the parent company's existing authority in the UAE.
9. **Board Resolution:** To establish a branch under the DWTC Authority, company representatives need to be appointed specifying their level of authority. The document must be notarised by Dubai Courts or attested by the parent company's existing authority in the UAE. A template of the Board Resolution is available [here](#) to assist you.

Notes:

- DWTC Authority reserves the right to request additional documents (if required).
- Please ensure that the branch's business activity is identical to that of the parent entity. If you require any clarification, please consult the Commercial Team.
- All additional documents must be attested by the parent company's existing authority in the UAE.
- Documents must be in Arabic or English. Documents in other languages must be accompanied by legal translations.