How to Set Up a Foreign Branch

A Foreign Branch registration allows companies established outside the UAE to open a branch in the DWTC free zone. The company must appoint at least one manager and may have up to five directors.

1. DETERMINE THE COMPANY TYPE
2. SELECT THE BUSINESS ACTIVITY AND LICENSE TYPE
3. CONSIDER YOUR OFFICE SOLUTIONS
4. SUBMIT YOUR APPLICATION

Required Documents for Application Submission:

1. **Online Application:** Accessible through the eServices Portal. This includes completing the Ultimate Beneficiary Owner (UBO) details section.
2. **Passport Copies:** Required for the directors, and the manager.
3. **For UAE Residents:** Copy of Emirates ID for directors and the manager.
4. **No Objection Letter (if applicable)**: If the Manager has an existing UAE residence visa, a No Objection Letter is required from the local sponsor. This is not applicable for Golden visa holders.

Additional Documents:

1. **Board or Shareholder Resolution:** To establish a branch under the DWTC free zone, company representatives need to be appointed with their level of authority clearly specified. Additionally, company activities must be defined. A template of the Board Resolution is available here to assist you.
2. **Certificate of Incorporation/Registration** (or equivalent)
3. **Memorandum and Articles of Association**
4. **Valid License Copy** (if applicable)

Notes:

- DWTC Authority reserves the right to request additional documents (if required).
- Please ensure that the branch's business activity is identical to that of the parent entity. If you require any clarification, please consult the Commercial Team.
- All documents must be attested by the UAE Embassy in the parent company's jurisdiction.
- Documents must be in Arabic or English. Documents in other languages must be accompanied by legal translations.